

# ArcTitan - The value of your data

## **Protecting Business Critical Data**

Organisations relying solely on O365 can be exposed to data uncertainty and process inefficiency. With the addition of an independent email archive, you can mitigate these risks and confidently demonstrate that you have 100% true and unaltered records.

## **Reliable long-term storage**

An organisation must maintain 100% true records by preserving them indefinitely. When you reach mailbox limit size, you either have to delete emails or back them up as Personal Storage Files (PST Files). The Major issue with PST files is once they are in that format, you lose critical level of access and control over them. PST files require manual re-uploads into mail servers to be searchable. They are also unreliable and notorious for becoming corrupted easily, particularly when they are large.

## 100% true and indisputable records

Businesses need to keep records of emails, not only because it's good business practice, but also because various regulatory bodies stipulate that they must. No matter what industry your business is in, you will face a number of overlapping compliance regulations such as Sarbanes-Oxley (US), PCI and SEC (US), DPA (UK) and GDPR (EU). Regardless of which regulations you face, they all have one requirement to comply:



100% true and indisputable records. This means that you must be able to prove that the records you hold within your business are original and untampered with, upon any compliance request. Failure to provide true and original records can expose an organisation to risks such as legal claims, penalties and reputational damages.

## **Enriched audit trail and SAR/FOI process**

Auditing is crucial in proving who said what, to who and when. Logs track the actions and allow independant checking that the correct searches and administrative changes have been carried out. Audit logging in O365 is not active by default. Not only do administrators have to manually enable the functionality, the length of time that an audit record is retained and searchable in the audit log also depends on the O365 subscription. Currently, there is no audit log retention in E1 plan. E3 only retain the log records for 90 days and E5 plans for 1 year. This is a prime example where an organisation has to consider whether O365 alone can sufficiently cater to compliance requirements. A dedicated email archiving solution is designed for complete record keeping and has enhanced search abilities that also make investigations and information requests easy to manage including automated logging of access. This real-time, automatic auditing means deleting personal identifiable information for GDPR (EU) "right-to-beforgotten" requests, is quick and simple to prove using audit trails.

## **Outlook editing**

Although O365 archives emails so that each stored email is identical to the version originally sent or received, the potential exists for either the sender or recipient to alter an email by deleting or adding data. This can create confusion and doubt as to what was orginally sent. A tamper-evident independent email archiving solution provides you with indisputable evidence that the copy in the archive solution is certifiably the original. This is done using unique message hashes and digital fingerprinting to give court admissable proof.









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## ArcTitan can help.

ArcTitan is a focused email archiving tool that can be tailored to match multiple business purposes and function. We capture and store every message received by an organisation on a separate, secure server. High security and audited access mean that information can't be altered.

With a complete focus on email archiving backed by unmatched expertise, ArcTitan is designed to meet compliance needs, improve productivity and enable users, with fast search & retrieval of information when it's needed most.



#### Compliance at the Core

Anything stored in ArcTitan is tamperevident, meaning it can proven that emails from the archive are original, and haven't been doctored in any way. Emails from ArcTitan are even admissible as evidence in court.



#### **High Return on Investment**

We only license per active user (while retaining a complete archive of every mailbox), allowing a much more cost effective format. Routine maintenance runs 50% quicker whilst storage can be reduced by up to 75%, leading to significant returns on investment for an organisation.

### **Reduce Data Stores**

We ingest data from all sources, including PSTs, then compress it and de-duplicate any identical copies. This removes the pain of searching multiple locations and leads to massive reductions in storage. The use of stubbing removes large email attachments, replacing them with a hyperlink, again helping lead to 50-75% storage savings.

### **GDPR Compliant**

At TitanHQ, we have made some tweaks to our solution to make sure that it complies fully with this legislation, which also ensures the compliance of our customers when it comes to their email data.

